



# Parish Pastoral Council Meeting Meeting Record

7pm Wednesday, 12 February 2025

Venue: Emmaus Room

<b>Opening Prayer</b>	Fr Raymond - Parish Council Prayer
<b>Present</b>	Fr Raymond, Fr Shinto, Trish Maguire (Chair), Darrell Grima, Cath Littlejohn, Cathy Vogt, Melissa Beggs, Mary McGuinness, Michael Pastoors, David Pritchard.
<b>Apologies</b>	Emma Mizzi, Cathy Hey
<b>Minutes of previous meeting</b>	The minutes of the November 2024 meeting were approved via email.

## AGENDA ITEMS:

- Parish Census:** To date 78 forms have been completed online; an unknown number have been deposited at the parish office. Mary McGuinness will compare her list, compiled some six years ago, with the information held by Teshana.  
The welcome brochure for new parishioners needs to be updated. The hospitality group is usually the first point of contact for new parishioners.
- Parish strategic plan – catechesis section:** The Council discussed ways of introducing catechesis to parishioners. The videos previously used at Mass after Communion, RCIA, links to religious websites and the messages on the front of the Bulletin were among suggested vehicles. Fr Raymond asked Council members to come back to the next meeting with topics which would be of interest to parishioners.  
In the meantime, Mary asked that members look at the plan on the website and advise her of any areas which need updating. A Ministry Leadership meeting will be held on Saturday 22 February.
- Collection Plates - update:** New collection bags have been purchased for use at both St Monica's and St Gregory's, to replace the existing wooden plans. Thanks to Mary McGuinness for organising.
- 2025 PPC election: timeline:** The timeline was reviewed. Apart from pushing back one week talks at Masses by PPC members, it was agreed to follow the dates / actions approved at the last meeting. Mary McGuinness offered to prepare speech notes. A schedule of speakers will be forwarded during the coming week.
- St Monica's School Principal's report:** Melissa tabled her report, a copy of which is attached to these minutes. Preparations for the Spring Fair to be held 20 September are underway.
- Recording of Annual Parish events and outreach initiatives:** Since several councillors will be stepping down in April, it was suggested that processes involving events such as the volunteers' "thank you" BBQ, Christmas cake gifts to John Moroney inmates and the multicultural dinner, be documented to assist new Council members. This work will be undertaken in the coming weeks by Council members.

## OTHER BUSINESS:

- Fr Raymond suggested the Multicultural dinner, usually held in May to mark the foundation of the Richmond church, be moved to 20 August to celebrate the feast of St Monica.

- A book sale to move some existing stock will be held during April / May. The usual white elephant / book / plant stalls will be part of the September Spring Fair.
- Fr Raymond has been in touch with representatives from Ambrose regarding the use of the old presbytery. They will meet again in three weeks' time.

<b>Meeting Closed</b>	8.15pm
<b>Concluding Prayer</b>	Fr Shinto
<b>Next meeting:</b>	Wednesday, 12 March at 7.00pm in the Emmaus Room.