

# Parish Pastoral Council

## Meeting Minutes

Wednesday, 21 April 2021

7.00pm

<b>Opening Prayer</b>	
<b>Present</b>	Fr Gayan, Fr Thomas, Scott Buchan, Jacqui Morley , Rhonda Jones, Laurence Peril, Bill Jansen Mary McGuiness
<b>Apologies</b>	Melissa Beggs; Martin Crew
<b>Minutes of previous meeting</b>	As per email
<b>Business arising from previous minutes</b>	<p>Business arising:</p> <ol style="list-style-type: none"> <li>1. Father Gayan to update PPC on plans for St John of God worship.  <b>Action: Martin Crew attending meeting at St John of God about new buildings. He will raise pointers about Chapel and its use. (i.e. Diocese must be involved in decommissioning and re-consecration of a Chapel)</b></li> <li>2. Fundraising guidelines from Diocese:  <b>Action: In relation to our Parish do we start planning for larger fundraising activities for next year? We need to approach the Diocese for more guidance about ideas for Parish. Fr Thomas to provide Scott with names of contacts.</b></li> <li>3. Morning Tea after 9.30 Masses  Starting on <b>25th April 2021</b> (ANZAC Mass) at St Monica's – hosted by The Parish Pastoral Council  <b>Action: Set up from 8.30 (Tea/Coffee/Cordial/Water + cakes/biscuits/muffins)</b></li> </ol>
<b>Agenda Items</b>	<p><b><u>Lenten Prayer Group program:</u></b></p> <p>A summary of how the groups have formed and engaged with this years' program from Bunbury.</p> <p><b>Action:</b></p> <p><b>Report back by Rhonda Jones:</b></p> <p><b>Four main Lenten prayer groups ran: Monday 10 am (Parish Hall); Tuesday 7pm (Home address); Tuesday 10 am (Bethany); Wednesday 7 pm (Home address)</b></p>

Plan is to run same four groups for Advent, and encourage people to set up and run additional groups in Kurrajong, 7pm at St Monica's, a group with parents from St Monica's Primary school. This can be ongoing if people volunteer to set up groups.

(Advent 2021 - 28 November to 4 December)

Four Advent Prayer groups to run in 2021 – those interested in being part of one to contact Rhonda Jones via the Parish Office.

Some concerns raised: Many parishioners were unaware that these prayer groups existed in the parish. Others missed the announcements in the bulletin.

**Action:**

- a) Need to make parishioners more aware that groups are running by sharing information much earlier, running notices for greater length of time, making use of the noticeboards in the two Churches.
- b) Planning and setting up of groups needs to occur much earlier. (i.e. In 2022 Lent starts on 2<sup>nd</sup> March, therefore prayer groups need to start by Sunday 27<sup>th</sup> February 2022; Advent 2022 starts on 27<sup>th</sup> November, therefore prayer groups need to start from 20<sup>th</sup> November)

**Faith Conversations and Alpha (On-going Item) :**

- a) A proposal for Faith Conversations to commence using resources from IFM i.e. podcast, video and perhaps guest speakers to facilitate discussion.

Jacqui and Fr Gayan will organise and facilitate the first session – later sessions with Fr Gayan and volunteer facilitators.

**Action: Faith Conversations**  
**First session on Wednesday 12<sup>th</sup> May at 10.30 am**  
**7pm session on Wednesday could be arranged if we get the numbers.**

**Based on feedback from expression of interest:**  
**Topic 1 – *Conversations with the Gospel* - Exploring the Scriptures**

Those who volunteered to be facilitators to be invited to meet next week with Fr Gayan & Jacqui to discuss format and structure.

**2021 dates for Faith Conversations**  
**(Second Wednesday of the month)**  
**12<sup>th</sup> May**  
**9<sup>th</sup> June**  
**14<sup>th</sup> July**  
**18<sup>th</sup> August**  
**8<sup>th</sup> September**  
**13<sup>th</sup> October**

	<p><b>10<sup>th</sup> November</b></p> <p><b>b) Plans for Alpha program – Alpha plans to be confirmed once meeting has happened with Lisa Bright of Diocese Pastoral Planning Commission.</b></p>
	<p><b><u>Parish Feast Day celebration (Ongoing Item)</u></b></p> <p><b>Discussion around which date to use, Fr Gayan would like the focus to be on the Parish, not just one center.</b></p> <p><b>Action:</b>  <b>Celebration of the creation of the Parish of Richmond – need to get the date from Diocesan Office.</b></p> <p><b>Date for celebration this year – 15<sup>th</sup> October 2021 (Friday)</b>  <b>An Organising committee to plan for the celebration to be set up.</b>  <b>Further discussion next meeting.</b></p> <p>ANZAC Day – All masses will conduct a Remembrance Prayer at conclusion. At 9:30 Mass, Service men and women will lead the Remembrance Prayer.</p>
	<p><b><u>Upcoming publication of the whole year Parish Events Calendar</u></b>  Review and suggestions for items to undertake in the second half of 2021</p> <p>Follow up from discussion around having a ‘live’ calendar on the Parish website (to keep the calendar current). Decision made to have a ‘ Save the Date’ section in the Bulletin to promote future events in the parish.</p> <p><b>Action: Discussions still on going.</b></p> <p><b>a) Fr Gayan needs to be consulted before any dates for activities are changed</b></p> <p><b>b) At each Parish Meeting updates to be done to Parish Events Calendar, so all of the Pastoral Council is aware of the dates of key events in parish life.</b></p>
<p><b>Other business</b></p>	<p><b>1. Parish Assembly 2021 – to be held on 28<sup>th</sup> November after the 9.30 Mass - morning tea, assembly, sausage sizzle.</b></p> <p><b>2. Parish Pastoral Council Elections to be held between 3<sup>rd</sup> October to 21<sup>st</sup> November 2021.</b></p> <p><b>Action: Announcement in Bulletins</b>  <b>Nominations at Pastoral Assembly</b>  <b>Further plans to be discussed at next Parish Council meeting</b></p>

	<p><b>3. Hearing loop</b> Last investigation by consultant did not reveal any visible signs that there was a hearing loop installed. Further investigation by specialist firm needed.</p> <p><b>Action: Our financial situation means we may not be able to cover the costs for quotations and/or installation.</b> <b>Fr Thomas and Rhonda Jones will investigate getting 'no obligation free' quotes.</b></p>
Next meetings:	<p><b>Wednesday 19<sup>th</sup> May 2021</b> Apologies : Mary McGuinness</p>
Closing prayer	<p>Fr Gayan</p>